

Report to Joint Consultative and Safety Committee

Subject: Information item: Minor changes to the Establishment agreed outside the formal full JCSC process (Standing Item).

Date: 29 August 2017

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1. Purpose of the Report

This is a standing information item highlighting to the Committee any minor changes to the Establishment proposed by the Senior Leadership Team for implementation outside the formal full JCSC process but following consultation with trade unions. Such minor changes will not have wide organisational impact and will be authorised for implementation by the Chief Executive under delegated powers.

It is important to note that prior to the minor changes being implemented, trade unions will still need to be consulted locally. Should there be concern raised during this consultation about any proposal made, the matter would be taken out of this “shortened process” and placed before the Joint Consultative Committee for full consideration.

2. Summary of proposals

Since the last JCSC meeting there has been one minor staffing proposal that has been considered by Senior Leadership Team outside the full JCSC framework. The report is fully supported by trade unions.

Proposal; Transfer of fly-tipping function:

The proposal transferred the roles and responsibilities of the two part time waste inspectors from PASC to Public Protection and further proposed that the function be undertaken (along with other duties) through the creation of two posts, a Technical Administrator and a Neighbourhood Warden.

This resulted in the deletion of two occupied posts. Both post holders had expressed a preference that they be considered for voluntary redundancy which was granted.

The technical administration role provides administrative support to the fly tipping and abandoned vehicle functions and the Neighbourhood Wardens more generally. This enables the Neighbourhood Wardens to be out patrolling more, addressing fly tipping from inspection and collecting small accumulations to arranging removal of larger items, as well as dealing with abandoned vehicles and carrying out their other functions. The role also includes legal case administration and provision of support to Licensing and Food, Health and Safety.

3. Recommendation

The Committee is asked to note this report.